

**BROADWELL PARISH COUNCIL**

c/o The Fox Inn, Broadwell, Moreton in Marsh, GL56 0UF  
Tel: 01451 870909, email:broadwellpc@live.co.uk

**Minutes of Broadwell Parish Council Meeting held on Thursday 5<sup>th</sup> September 2019 in the Village Hall, Broadwell**

**Councillors Present:** Cllr Leonard, Cllr Ashton, Cllr Neill, Cllr Burtonwood, Cllr Disney and Cllr Wilcox  
**In attendance:** Dominique Simpson

**Minutes**

**Cllr Leonard chaired this meeting, opening it at 7.30pm**

**190905/1 Apologies:** Apologies were received and accepted from Cllr Thorley

**190905/2 To approve the minutes of the Annual Council Meeting held on 4<sup>th</sup> July 2019:** The minutes were approved and duly signed by the Chairman.

**190905/3 To receive Clerk's Report (in relation to the minutes):** With new clerk in place this was a verbal update focused on the transfer of bank details to have the new clerks' address updated so post will go to new clerk. Cllr Ashton to go to Lloyds bank and update

**190905/4 To declare any interests in items on the agenda (Localism Act 2011):** none declared

**190905/5 To receive comments and concerns from members of the public:** One resident raised the idea of holding village VE Day celebrations in May 2020. Cllr Leonard stated there would be no objection and the council would be happy to consider and support any ideas presented to them.

Resident also raised (via Cllr Wilcox) that the overhanging branches on the Oddington Road were getting worse. Clerk to contact Highways dept regarding this matter.

**190905/6 To receive reports from District and County Councillors:** No report received from County Cllr Stowe or District Cllr Beale

**190905/7 To receive an update on any Highway matters:** Cllrs Wilcox & Burtonwood reported that the 30mph sign had yet to be repaired. Lower bar on the splash was still broken. Clerk to follow up on this with highways when reporting concern from resident and overhanging branches.

**190905/8 To receive update on the donation from the Fete Committee:** £600 donation received and clerk will write a letter of thanks

**190905/9 To approve updated Financial Regulations for this Council:** Agreed that policies would not be reviewed until new clerk had completed probation period.

**190905/10 To receive update on playground repairs:** Cllr Burtonwood noted that posts on the swing and bolts needed looking at. David Hedges to be approached to take a look.

**190905/11 To provide an update regarding the Sit-on mower and Insurance:** Mower is driving on the road around the green and up towards The Leasows so further investigation will be required by the clerk into the matter and speak to Peter Skea regarding records of any training given.

**190905/12 Finance:** As no current bank statements have been provided to the new clerk they were unable to provide a reconciliation update, further on from July. A payment of £9.80 was approved to R. Waller for expenses

**190905/13 To consider and adopt an internal Control Policy:** as per point 9 above

**190704/14 Planning:** No objections raised to any proposals put before the council.

Minute ref: 190704

signature.....

Date.....

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**190905/15 to note any correspondence received and decide actions, if any:**

No correspondence received requiring action

**190704/16 To receive an update regarding the Clerk handover:** Dominique provided details on training received to date and asked to attend GAPTC new clerk training at a cost of £40. Cllrs agreed that this could be booked.

**190704/17 For Information Only:** No matters raised

**The next meeting of the Parish Council will be held on Thursday 3rd October 2019 at 7.30pm**

**The Chairman thanked all for attending and closed the meeting at 9.15pm**

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